

Bayou Cane Fire Protection District

2021 Budget Message



Board of Commissioners

Nick Hebert
Chairman

Robert Page
Travis Gravois
Suzanne Carlos

Ed Lawson
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Hayward Simms

Administration

Kenneth P. Himel, Jr.
Fire Chief

Kenny Hill
Assistant Chief

Brian Boudreaux
Assistant Chief



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BAYOU CANE FIRE DEPARTMENT

KENNETH P. HIMEL, JR., FIRE CHIEF
6166 W. MAIN ST HOUMA, LA 70360
PHONE: 985.580.7230 FAX 985.580.7230

Monday December 14, 2020

Bayou Cane Fire Protection District Board of Commissioners:

I respectfully submit for your review and consideration the proposed budget of the Bayou Cane Fire Protection District for the 2021 fiscal year. As you will see, the proposed budget has been composed to provide a cost-efficient operation of the organization for the upcoming year. This budget message details the mission and services of the Bayou Cane Fire Protection District and explains and highlights for specific funds received from the citizens we serve.

It is through the accomplishment of these goals that we will be able to continue to provide the citizens of our District the finest fire and emergency services that we can afford.

Signature of Budget Preparer

Kenneth P. Himel, Jr.

Kenneth P. Himel, Jr., C.F.E.I.

12/14/2020
Date



**RESOLUTION NO. 006-20120 OF THE BOARD OF COMMISSIONERS OF BAYOU CANE FIRE
PROTECTION DISTRICT ADOPTING 2019 BUDGET**

WHEREAS, a quorum of the Board of Commissioners (“Board”) of Bayou Cane Fire Protection District (“District”) was present on this date for a properly advertised, regular meeting;

WHEREAS, Kenneth P. Himel, Jr., as the District’s chief executive, has prepared and submitted a proposed Budget for the 2021 fiscal year together with this adoption instrument;

WHEREAS, the Board finds that notice of the proposed Budget, its availability for inspection and the date, time, and place of the public hearing to be held on the budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA R.S. 39:1301 *et seq.*;

WHEREAS, the proposed 2021 Budget has been available for inspection by the public at the District’s Headquarters;

WHEREAS, a public hearing on the proposed 2021 Budget was held this date; and,

WHEREAS, the Board finds that adoption of the proposed 2021 budget is in the best interest of the public and the district;

THEREFORE, BE IT RESOLVED that the proposed 2021 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

BEIT FURTHER RESOLVED that Kenneth P. Himel, Jr., as the District’s Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this budget and to comply with the provisions of the Louisiana Local Government Budget Act, LA R.S. 39:1301 *et seq.*

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

Signed

Nicholas Hebert
Chairman, Bayou Cane Fire Protection District

CERTIFICATE



BAYOU CANE FIRE DEPARTMENT

KENNETH P. HIMEL, JR., FIRE CHIEF
6166 W. MAIN ST HOUMA, LA 70360
PHONE: 985.580.7230 FAX 985.580.7230

I **HEREBY CERTIFY** that I am the secretary of the board of Commissioners of the Bayou Cane Fire Protection District, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the district's Headquarters in Houma, LA, on this 15th day of December, 2020.

Signed

Travis Gravois,
Secretary, Board of Commissioners
Bayou Cane Fire Protection District



BAYOU CANE FIRE DEPARTMENT

KENNETH P. HIMEL, JR., FIRE CHIEF
6166 W. MAIN ST HOUMA, LA 70360
PHONE: 985.580.7230 FAX 985.580.7230

OFFICE OF THE FIRE CHIEF

Bayou Cane Fire Protection District 2021 Budget Message

Date: December 15, 2020

Honorable Commissioners:

I am pleased to submit a balanced, fiscally conservative proposed budget for **FY2021** for the Bayou Cane Fire Protection District for your review, comment, and action. The proposed 2021 budget is **\$5,805,777** and represents an **\$212,246** increase, **3.8%**, from the adopted **2020** budget of **\$5,593,531** with an estimated fund balance of **\$1,448,274** at the end of FY 2021.

RESPONSIBILITIES

“It shall be the mission of the Bayou Cane Fire Protection District to preserve life and property, promote public safety and economic growth through leadership, management, and actions. We will focus our efforts on rapid response to emergencies, providing the appropriate interventions and public education.”

The Bayou Cane Fire Protection District has a proud history of serving the citizens of central Terrebonne Parish. We currently possess a Public Protection Grading of “Class 2”, and we pride ourselves on providing the ultimate in community involvement and customer service.

Besides the traditional “Fire Protection”, we provide on scene emergency medical care with Nationally Registered Emergency Medical Technicians (EMT’s). Each of our apparatus is equipped with the proper medical equipment; including Automated External Defibrillators (AED’s) and all apparatus are staffed by medically certified personnel.

Our Fire Prevention Bureau promotes a level of safety to the citizens in our district by annually inspecting buildings open to the public to ensure that they are up to code and fire safe. In addition, the bureau strives to educate as many of our citizens as possible on the benefits of fire safety.

2020 ACCOMPLISHMENTS:

Administration Division

- By far, the greatest accomplishment of BCFD was achieving our PIAL/ISO Class 2 grading!
- Continuously worked to further build upon our working relationships with TPCG offices, surrounding fire departments within the parish, and connect with the community we serve through fire prevention and public education.
- Tested and began researching new and alternate Records Management Systems.
- Began preparation for policy and procedure review and overhaul.
- Entered the research and development phase of budgeting for remodel/upgrades to Central Station.
- Continued computer server upgrades with Fire Dispatch.
- Continued our joint project with Fire Dispatch to integrate the new CAD system and to utilize the new system to improve response times and incident information placing valuable information directly to the tablets in each truck including pre-plan information. Implemented new server and CAD as well as AVL through Fire Dispatch.
- Applied for an Assistance to Firefighters grant (AFG) from the USFA.
- Completed the process of upgrading and repairing our training tower (Phase I).
- Completed the replacement project of our stand-by generator at Central.
- Completed a new website along with a new web address: www.bcfire.org.
- Filled all BCFD Board of Commissioner's positions.

Operations Division

- Formed a committee to field test and evaluate three different types of extrication equipment to replace an aging set.
- Ordered and received new extrication equipment as well as power tool sets for trucks to replace aging drill and saw sets.
- Ordered battery operated K-12 style saw that is compatible with extrication and hand tools. Saw will increase efficiency while expected to decrease fuel and maintenance costs.
- Prepared for and received PIAL Insurance Grade of Class 2 Rating.
- Prepared and implemented Incident Action Plans for COVID-19 Pandemic including employee response and exposure.
- Worked with medical director to develop testing procedure to have employees safely tested, quarantined, and return to work.
- Secured additional PPE for employee and citizen protection during COVID Pandemic.
- Continued responding to medical emergencies with no known direct exposure to employees that resulted in quarantine or loss of work.
- Participated in Parish program providing donated masks to citizens. Handed out approximately 8,000 masks to members of the community.
- Entered the research and development phase of re-structuring physical fitness test, requiring an annual physical fitness test, and budgeting for new work out equipment.
- Purchased a Keiser Sled that allowed for the standardization of agility and fitness testing to replicate more realistic training scenarios.

Training & Safety Division

2020 Training Division Accomplishments and Statistics

“We believe training does not end when you complete your Recruit Academy but continues until you retire.”

- Completed in-house training of 4 new recruits: saving the department more than \$20k dollars on their training.
- Completed in-house Driver/Operator and Aerial/Operator training program for 12 firefighters.
- Hosted training class taught by FD Tactics and Training on Rapidly Developing Leadership and The First Five Minutes.
- Command staff attended “Box Alarm Academy” in Galveston allowing Executive Officers to train together on real world emergencies.
- Began developing a network with St. George Fire Department to send personnel to quality training classes at a better cost to the department.
- Completed an 8 Hour Hazmat Tech Refresher taught by JESTEC
- 2 members completed an 8-hour Hazmat IQ course taught by JESTEC
- 3 members attended a 24-hour LIFT Conference in Baton Rouge
- 1 member attended an 80-hour course on Executive Planning at the National Fire Academy
- 5 members attended the Fall Chief’s Symposium
- Completed an initial 40-hour EMR class for 5 members and an additional class for 1 member
- 2 EMT/EMR refresher trainings
- Started an initial EMT Hybrid Course
- Taught 10 CPR classes
- 21 Certifications obtained

- Worked to clean/disinfect stations in efforts to reduce the spread of COVID.

Goals for 2021

Continue to provide quality in-house training to members.

We also plan to keep working to improve cost saving measures as it relates to training.

We will be exploring different options for conferences and trainings that we have not previously utilized in efforts to expand our knowledge for continued improvement.

Continue to evaluate and adjust our testing procedures for step-up testing and permanency testing to best capture the skills and knowledge needed for completing a working test period.

Statistics for 2020

• Company Training	6670.36 hrs.
• Officer Training	264.67 hrs.
• Driver Training	200.93 hrs.
• Hazmat Training	304.50 hrs.
• Drills	625.50 hrs.
• PFE Training	107.50 hrs.
• Inspector Training	305.02 hrs.
• Investigator Training	145.20 hrs.
• <u>EMS Training</u>	<u>289.00 hrs.</u>
Total	8,287.18 hrs. as of 11/09/2020

Remaining Projected Hours Total=> at minimum 1482.00+

Fire Prevention Division

2020 Inspections

General	7
Re Inspections	2
202 Annuals	277
Final	2
Complaint	2
Construction Visit	4
Permit Inspections	45
299 Annuals	201
Consultations	21
Capacity settings	62

Smoke Detectors Installation

Households Requesting S/Detectors	18
Total Numbers of actual installed	40

No installation from March 11 - October 1 due to COVID-19

Public Education Activity & Participation.

Number of Events	9
Adults	235
Children	200
Hours	16 Hrs

2020 Fire Investigations

As of November 12, 2020

Case Date	Incident Number		Investigator	Open	Closed	Arrest
1/28/2020	20-0000107		J. Poiencot		X	
2/7/2020	20-0000149		M Palmer		X	
2/24/2020	20-0000206	Working Fire	TPSO & B. Boudreaux	X		
3/12/2020	20-0000292		M. Palmer & C. Hebert		X	
3/19/2020	20-0000328	Working Fire	C. Hebert & M. DeLaune		X	
3/22/2020	20-0000343	Working Fire	M. Delaune	X		
6/7/2020	20-0000629	Fire	K. Himel		X	X
7/10/2020	20-0000816	Working Fire	C Hebert		X	
10/2/2020	20-0001186	Working Fire	M. Palmer		X	
11/4/2020	20-0001331		M. Delaune		X	
11/6/2020	20-0001346	Working Fire	M. Palmer & M. Delaune		X	

- The most significant accomplishment of 2020 was assisting the business owners of our district in navigating all the changes in occupancy limits due to COVID-19.
- Continue to provide timely, efficient, and quality inspections to the residents and business owners within the District.
- Continue our participation in Operation Save -A- Life by providing smoke alarms to the residents that request and qualify for them.
- Continue to further promote the department via social media and Fire Prevention Bureau webpage.
- Continue our close working relationships with TPCG Permits, TPSO Detectives, LSFM Office, and surrounding fire departments within the parish.

BCFD Goals for 2021

- Continue to provide timely, efficient, and quality responses to requests for assistance from the residents of Bayou Cane by maintaining a sufficient number of trained Firefighters/E.M.T. and officers.
- Continue saving and planning for the purchase of a Class-A burn building in an effort to achieve a state-of-the-art training facility.
- Devise a long-range budget plan that will address community needs as well as the needs of the department.
- Continue to update and maintain the department's IT and computer systems.
- Continue to provide quality in-house training to members while working to improve cost saving measures as it relates to training.
- Continue to assist members as a resource to continue growth in special operations.
- Reapply for Fire Act grant from FEMA for portable radios and headsets for apparatus.
- Purchase exercise equipment at all four stations to promote physical fitness throughout the department.
- Renovate the living quarter side of Central Station.
- Complete concrete repairs as needed at Central station.
- Began phased upgrade plan for the department's radio communication system
- Research additional and alternative means of funding for the department.
- Work with the District Board of Commissioners, as well as community stakeholders and partners, to devise a funding initiative that will stabilize the current department operational expenses, upgrade our training facility, strategically cover the district commensurate with its growth, and provide funding for future growth and expansion.

- Continue to work with our Medical Director to ensure employee safety in response to the COVID-19 pandemic
- Renew our current millage of 20 mills.

Conclusion

Every line item and category of the budget was highly scrutinized. With the development of a 10-year capital outlay plan, we have begun to reasonably plan for the future. Due to spending and budgeting practices incorporated in 2013, we were able to adequately replace aging bunker gear, SCBA cylinders, and begin to replace our aging fleet.

As you are all aware, 2020 has been a strange and trying year to say the least. From the COVID-19 pandemic, that has not only affected our country but our state and district, to what seemed like a weekly hurricane drill. In emergency services, we usually approach an incident in three phases: the planning, operational, and recovery phases. With the COVID-19 pandemic, we have had an operational phase that has spanned from March 2020 that is still ongoing. BCFD is handling this response very well. We initially saw an increase in call volume, a mad dash to secure PPE and supplies, to a plateau in calls for service. We handled the “first wave” with very little infections. In the second wave we were not so lucky. All total, we had 15 members of the department who were positive for COVID. Fortunately, we did not see a decrease in manpower as the cases were spread to a manageable incident. We continue to stand at the ready should the number of cases rise again. As the pandemic hit our district, we set out to implement Standard Operating Procedures and Guidelines that were “living” documents. As CDC guidelines changed, our procedures were reviewed and revised to remain current. Several changes to how we operated and staffed the department were also implemented. All of our objectives were achieved with little to no interruption in service. We, like so many others, worked from home, used virtual meetings, and learned how to live in the “new” normal. If an additional wave of COVID should arrive, we are fully prepared to handle and respond to it.

During the pandemic, along came hurricane season. BCFD activated our hurricane response plan three times and were on the verge of activation four additional times as our district had the potential of being affected by a tropical storm or hurricane seven times. We double shifted when needed and stood ready to respond to an increase in calls related to the storms. The 2020 season has made us realize that our hurricane policy needs additional tweaking and upgrades consisting of response procedure, hazard pay, and additional resources. The administrative staff will ensure our policies are updated and we will be attending additional classes regarding FEMA policy and reimbursement procedures prior to the start of the 2021 hurricane season.

We have a top-notch department that I know each of you are extremely proud of. We have diligently worked to ensure partnerships with local, state, and federal agencies. None of this could be possible without the hard work and dedication from our staff that includes probationary firefighters, experienced company officers, seasoned chief officers, qualified and competent division chiefs, and YOU.

In summary, the entire department has accomplished unity as a well working team. This is the biggest accomplishment we have been working towards for several years. Our employees come to work with a new sense of pride. We have reached this goal with aggressive training, coaching from the administration, and positive reinforcement. This accomplishment is what gives Bayou Cane the professional image that you and our community can be proud of.

If you have any questions, please do not hesitate to contact me at 985.580.7230.

Respectively submitted,

Kenneth P. Himel, Jr.
Kenneth P. Himel, Jr., C.F.E.I.

Fire Chief

Bayou Cane Fire Department

**Bayou Cane Fire Protection District
2021 PROPOSED BUDGET**

REVENUES		
6111-00	Ad Valorem Taxes	4,903,036.59
6353-00	SAFER Grant Revenue	112,713.75
6351-00	State Revenue Sharing	95,000.00
6352-00	State Supplemental Revenue	294,000.00
6359-00	2% Fire Insurance Rebate	89,912.00
6499-00	Miscellaneous Income	6,250.00
6711-00	Interest Income	5,500.00
		5,506,412.34

OPERATING EXPENSES		
8111-01	Salaries & Wages	2,266,816.00
8111-11	Academy Overtime	12,500.00
8111-12	Overtime & Step-Up (Non-FLSA)	110,000.00
8111-03	FICA/Medicare	40,847.91
8111-04	Employer Retirement Expenses	747,078.30
8111-05	Group Insurance (85% by BCFD)	747,728.00
8111-06	Group Accident and Sickness	20,126.00
8111-08	Worker's Compensation	198,000.00
8111-09	Employee Uniforms	20,354.00
8111-10	Employment Physicals	6,000.00
8112-00	State Supplemental Pay	294,000.00
8211-01	Office Supplies	19,000.00
8221-01	Medical Supplies	12,000.00
8222-01	Bunker Gear and PPE	27,468.00
8224-01	Fuel	42,000.00
8311-03	Utilities and Services	63,450.00
8316-01	Communication Equipment Purchases	16,036.00
8316-02	Wireless/Data/Cellular	20,400.00
8331-01	General Liability Insurance - Ledet Insurance	76,537.37
8331-06	Other Insurance (Employee Paid Supplemental Ins)	0.00
8332-01	Vehicle Insurance	34,963.00
8340-01	Fire Dispatch Services	30,500.00
8344-01	Accounting Fees	41,650.00
8345-01	Audit Fees	25,500.00
8346-01	Professional Fees	28,044.00
8350-01	Equipment Testing Fees	10,400.00
8392-01	Membership Dues	2,400.00
8392-02	Classified Ads	1,870.00
8392-03	ESO - Records Management Program	23,440.00
8392-04	Annual License/Software/Warranties	36,800.00
8393-01	Travel and Training	52,500.00
8393-02	Meetings	2,700.00
8394-01	Fire Prevention	7,681.00
8411-01	Maintenance, Operations, and Repairs	198,000.00
8412-01	SCBA Supplies and Repairs	2,000.00
8413-01	Communication Equipment Repairs	3,500.00
8421-01	Auto and Truck Repairs	95,000.00
8811-01	Debt Service	153,487.00
		5,490,776.58
		15,635.76

CAPITAL OUTLAY		
8919-01	Workout Equipment (4 stations)	30,000.00
8920-01	Extrication Equipment	22,000.00
	Ram	
	Air Bags	
8910-01	Office Equipment	10,000.00
8916-01	Tools and Equipment	10,000.00
8917-01	Station Upgrades	215,000.00
	Concrete (150,000)	
	Station 1 Renovations (65,000)	
8918-01	Training Equipment and Training Field	28,000.00
		315,000.00
		(299,364.24)

Bayou Cane Fire Protection District

	2020 Original Budget	2020 Budget Amendments	2020 Final Budget	2020 Actual Year to Date (as of November 2020)	2020 Estimated to Year End (Dec 2020)	2020 Estimated Total	2020 % Change	2021 Proposed Budget
Revenues								
Ad Valorem Taxes	4,691,324.00	(300,000.00)	4,391,324.00	4,372,440.64		4,372,440.64	-0.43%	4,903,036.59
State Revenue Sharing	92,242.00		92,242.00	143,443.00		143,443.00	55.51%	95,000.00
State Supplemental Pay	294,000.00		294,000.00	201,500.00	40,300.00	241,800.00	-17.76%	294,000.00
SAFER Grant Revenue	112,714.00		112,714.00	64,663.19			-100.00%	112,713.75
2% Fire Insurance Tax	85,822.00		85,822.00	89,912.42		89,912.42	4.77%	89,912.00
LWCC Dividends	65,131.00		65,131.00	106,781.09		106,781.09	63.95%	
Interest Income	7,000.00		7,000.00	5,585.18	1,117.04	6,702.22	-4.25%	5,500.00
Training					-	-	100.00%	
Fire Watch				3,940.00	394.00	4,334.00	100.00%	
False Alarms					-	-	100.00%	
Insurance Reimbursements				65,312.42	6,531.24	71,843.66	100.00%	
Other Income	6,215.00		6,215.00	23,109.70	2,310.97	25,420.67	309.02%	6,250.00
CPR Training				400.00	40.00	440.00	100.00%	
Total Revenues	5,354,448.00	(300,000.00)	5,054,448.00	5,077,087.64	50,693.25	5,063,117.70	0.17%	5,506,412.34
Operating Expenses								
Salaries and Wages	2,284,633.00		2,284,633.00	1,916,638.18	383,327.64	2,299,965.82	0.67%	2,266,816.00
Academy Overtime								12,500.00
Overtime & Step-Up (Non-FLSA)				111,387.88			100.00%	110,000.00
FICA/Medicare	40,778.00		40,778.00	34,709.94	3,470.99	38,180.93	-6.37%	40,847.91
Employer Retirement Expense	734,875.00		734,875.00	597,745.91	59,774.59	657,520.50	-10.53%	747,078.30
Group Insurance	636,276.00		636,276.00	586,088.18	58,608.82	644,697.00	1.32%	747,728.00
Group Accident and Sickness	20,126.00		20,126.00	22,612.58		22,612.58	12.36%	20,126.00
Workers Compensation	201,089.00		201,089.00	146,313.20	14,631.32	160,944.52	-19.96%	198,000.00
Employee Uniforms	20,354.00		20,354.00	14,275.54	1,427.55	15,703.09	-22.85%	20,354.00
Employment Physicals	4,588.00		4,588.00	5,693.00	569.30	6,262.30	36.49%	6,000.00
State Supplemental Pay	294,000.00		294,000.00	228,505.60	22,850.56	251,356.16	-14.50%	294,000.00
Office Supplies	14,208.00		14,208.00	18,763.82	1,876.38	20,640.20	45.27%	19,000.00
Medical Supplies	8,261.00		8,261.00	12,539.56	1,253.96	13,793.52	66.97%	12,000.00
Bunker Gear and PPE	27,468.00		27,468.00	22,575.51	2,257.55	24,833.06	-9.59%	27,468.00
Fuel	44,290.00		44,290.00	29,729.42	2,972.94	32,702.36	-26.16%	42,000.00
Communication Equip Purchases	16,036.00		16,036.00	10,821.05	1,082.11	11,903.16	-25.77%	16,036.00
Utilities	55,681.00		55,681.00	64,127.75	6,412.78	70,540.53	26.69%	63,450.00
Wireless/Data/Cellular	18,436.00		18,436.00	16,136.86	1,613.69	17,750.55	-3.72%	20,400.00
General Liability Insurance	88,255.00		88,255.00	87,405.68	8,740.57	96,146.25	8.94%	76,537.37
Vehicle Insurance	38,217.00		38,217.00	40,021.00		40,021.00	4.72%	34,963.00
Fire Dispatch Services	30,500.00		30,500.00	30,315.28		30,315.28	-0.61%	30,500.00
Accounting Fees	39,650.00		39,650.00	30,000.00	3,000.00	33,000.00	-16.77%	41,650.00

Audit	25,500.00		25,500.00	19,500.00	1,950.00	21,450.00	-15.88%	25,500.00
Professional/Legal Fees	28,044.00		28,044.00	14,933.88	1,493.39	16,427.27	-41.42%	28,044.00
Equipment Testing Fees	9,860.00		9,860.00	8,398.20	839.82	9,238.02	-6.31%	10,400.00
Dues and Subscriptions	1,989.00		1,989.00	2,511.95	251.20	2,763.15	38.92%	2,400.00
Advertising	1,870.00		1,870.00	830.84	83.08	913.92	-51.13%	1,870.00
Firehouse Software	10,535.00		10,535.00	7,445.95	744.60	8,190.55	-22.25%	23,440.00
Annual License/Software/Warranty	33,428.00		33,428.00	19,768.98	1,976.90	21,745.88	-34.95%	36,800.00
Travel & Training	45,744.00		45,744.00	29,117.23	2,911.72	32,028.95	-29.98%	52,500.00
Meetings	2,700.00		2,700.00		-	-	-100.00%	2,700.00
Fire Prevention	7,681.00		7,681.00	498.22	49.82	548.04	-92.86%	7,681.00
Maintenance and Repairs	300,192.00	(100,000.00)	200,192.00	168,057.07	16,805.71	184,862.78	-7.66%	298,500.00
Debt Service	153,487.00		153,487.00	152,487.05		152,487.05	-0.65%	153,487.00
Total Operating Expenses	5,238,751.00	(100,000.00)	5,138,751.00	4,449,955.31	600,976.97	4,939,544.40	-3.88%	5,490,776.58
Net Income (Operating)								15,635.76
Capital Outlay:	354,780.00	(115,000.00) \$	239,780.00 \$	190,519.34 \$	48,051.93 \$	238,571.27	-0.50%	
Workout Equipment (4 Stations)								30,000.00
Extrication Equipment								22,000.00
Office Equipment								10,000.00
Tools and Equipment								10,000.00
Station Upgrades								215,000.00
Training Equipment and Training Field								28,000.00
Total Capital Outlay Expenses	354,780.00	(115,000.00)	239,780.00	190,519.34	48,051.93	238,571.27	-0.50%	315,000.00
Net Change in Fund Balance	115,697.00	(200,000.00)	(84,303.00)	627,132.33	(550,283.72)	123,573.30		(299,364.24)
Estimated Beginning Fund Balance	1,765,137.00	1,765,137.00	1,765,137.00	1,765,137.00	1,765,137.00	1,765,137.00		1,888,710.30
Estimated Ending Fund Balance	1,880,834.00	1,565,137.00	1,680,834.00	2,392,269.33	1,214,853.28	1,888,710.30		1,589,346.06

BCFD 2021 AUTHORIZED POSITIONS



Position	2019	2020	2021	% Increase
Fire Chief	1	1	1	0
Assistant Chief: Administration	1	1	1	0
Assistant Chief: Operations	1	1	1	0
Battalion Chief	1	1	1	0
Special Services Officer	1	1	1	0
Fire Prevention Chief	0	1	1	100
Fire Prevention Officer	1	1	1	0
Training Officer	1	1	1	0
Records Clerk	1	1	1	0
Captain	12	12	12	0
Engineer	12	12	12	0
Firefighter*	12	15	15	25

* Positions filled that were previously vacant and or through USFA SAFER Grant



BAYOU CANE FIRE DEPARTMENT

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ADMINISTRATION DIVISION

Proposed 2021 BCFD Holidays	
New Year's Day	January 1, 2021
MLK Day	January 18, 2021
Day before Mardi Gras	February 15, 2021
Mardi Gras Day	February 16, 2021
Good Friday	April 2, 2021
Memorial Day	May 31, 2021
Independence Day	July 5, 2021
Labor Day	September 6, 2021
Thanksgiving Day	November 25, 2021
Day After Thanksgiving	November 26, 2021
Christmas Day	December 24, 2021 Friday

*Christmas Eve/day after may be granted as a holiday

*New Year's Eve/day after may be granted as a holiday



2021 BCFD FLEET INVENTORY

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DIVISION	DESCRIPTION	QUANTITY
Administration	Fire Chief SUV	1
Administration	Assistant Chief SUV	2
Administration	Fire Prevention P/U Truck	2
Operations	Training/Safety SUV	1
Operations	Special Services P/U	1
Operations	Battalion Chief SUV	1
Operations	Engine Company (In-Service)	4
Operations	Engine Company (Reserve)	1
Operations	Ladder Company	1
Operations	Service Units	1
Operations	HazMat Training Trailer	1
Operations	Burn Trailer	1
Operations	Utility Trailer (SSD)	1
Operations	Utility Tractor	1
Administration	Cargo Trailer	1
Administration	Fire Prevention/Safety Trailer	1
Total Allocations		20

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Year	Description	Bayou Cane Unit Number	Purchase Date	Original Purchas Price	Insured Replacement Value	Estimated Replacement Cost	Status
2017	Fire Chief's Unit Chevy Tahoe VIN #1GNLCDEC1HR240977	100 Tag # 000	3/15/2017	\$ 31,423.51	\$ 35,000.00		Administrative Staff Use
2015	Chevrolet Tahoe 4 Door VIN # 1GNLC2EC7FR689727	102 Tag # 324	5/21/2015	\$ 30,011.84	\$ 34,000.00		Administrative Staff Use
2015	Chevrolet Tahoe 4 Door VIN # 1GNLC2EC8FR690966	101 Tag # 325	5/21/2015	\$ 30,011.84	\$ 34,000.00		Administrative Staff Use
2017	Battalion Chif's Unit Chevy Tahoe # 1GNLCDEC2HR241703	200 Tag #	3/15/2017	\$ 31,423.51	\$ 35,000.00		Administrative Staff Use
2020	Inspection Chief Chevy Pickup VIN# 3GCPWAEF8LG175919	300 Tag #	1/7/2020	\$29,753.12			Administrative Staff Use
2020	Inspection Unit Chevy Pickup VIN #3GCPWAEF1LG347322	301 Tag #	8/31/2020	\$ 30,317.99			Administrative Staff Use
2011	Training Unit Ford Expedition VIN # 1FMJU1F50BEF35199	400 Tag # 000247	11/1/2010	\$ 24,643.00	\$ 28,643.00	\$ 30,000.00	Administrative Staff Use

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2013	Special Services Pick-Up Truck Dodge Ram 2500 VIN# 3C6TR5HT9DG530460	500 Tag #000295	10/22/2013	\$ 25,376.00	\$ 27,000.00		Administrative Staff Use
2008	Service Unit Ford F550 -5Alarm VIN # 1FDAW56R48EE40013 Truck HO - 310	Squad 11 Tag # 000032	10/1/2008	\$ 130,022.00	\$ 147,000.00	\$ 180,000.00	In Service "First Out" Service Unit
2008	Fire Engine Pumper Ferrara Igniter VIN 1F94542288H140578 Pump Capacity - 2000 GPM TankCapacity - 500 GAL Truck HP - 4555	Engine 33 Tag # 000030	12/30/2008	\$426,006	\$426,000	\$410,000	In service "First Out" Fire Engine
2005	Ladder Truck Platform Ferrara Inferno VIN 1F95180325H140302 Ladder Lenth - 100' Pump Capacity - 500 GPM Tank Capacity - 750 GAL Truck HP - 515	Tower 11 Tag # 000042	8/26/2015	\$799,990	\$900,000	\$1,000,000	In Serice "First Out" Ladder Truck
1996	Fire Engine Pumper Pierce VIN 4P1CT02SCTA000418 Pump Capacity - 1500 GPM Tank Capactiy - 750 Gal Truck HP - 370	Engine 22 Tag # 000272	6/13/2011	\$95,000	\$3,000,000	\$410,000	In service "First Out" Fie Engine was Purched used 2011.

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2006	Ladder Truck - Stick/Quint Ferrara Inferno VIN 1F94553226H140397 Ladder Length - 57' Pump Capacity - 2000 GPM Tank Capacity - 500 GAL Truck HP - 515	Truck 33 Tag # 000031	1/23/2007	\$426,006	\$550,000	\$640,000.00	In Service "First Out" Quint
2015	Ladder Truck Ferrara VIN 1F9455525FH140195 Pump Capacity - 2000 GPM Tank Capacity - 460 Truck HP - 450	Truck 22 Tag # 000326	6/24/2015	\$695,072.00			
2015	Ladder Truck Ferrara VIN 1F9455527FH140196 Pump Capacity - 2000 GPM Tank Capacity - 460 Truck HP - 450	Truck 44 Tag # 000327	6/24/2015	\$695,072.00			
2007	10' Single Axle Utility Trailer Circle M trailer (Black) VIN 1C9US101X7M364112 GVW - 3500	Tag # 000262	9/20/2007	\$ 1,328.00		\$ 1,500.00	Utility General Use

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2012	18' Dual Axle Utility Trailer Lawrimore VIN 5WUBU1827CF022752 GVW - 700	Tag # 000306	9/29/2011	\$ 1,979.00		\$ 2,100.00	Utility General Use
2011	12' Enclosed Utility Trailer Lark (Prevention Trailer) VIN 5RTBE1218BD022974	Tag # 000248	5/17/2011	\$ 2,689.00	N/A	\$ 2,900.00	Carries prevention materials and other uses. Purchase with a grant
2013	Fire Prevention Training Trailer Fire Safety House Transport Design - Bullex VIN 1ZT9XP2127D1203905	Tag # 000307	1/9/2013	\$ 66,930.00	\$ 66,930.00	\$ 7,000.00	Used to teach fire safety classed to the community. Purchased with a grant
2012	Mobile Fire Trainer Hercules - Kidde VIN 5K8CD5323CH000094	Tag # 309	12/1/2012	\$ 388,080.00	\$ 388,080.00	\$ 400,000.00	Used for live fire Training
1994	Trem Semi Tanker Trailer 2LT1C2EW28RR000622	Tag # 308					

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APPROVED
By Ken Himel at 3:29 pm, Dec 06, 2019

